

## **JOB DESCRIPTION**

Role: **Valuer**

Vacancy Ref: **HRVAL24**

Contract: **Full time – Permanent**

Hours: **Monday to Friday 8.30am to 17.30pm & Saturdays as rostered (currently 1 in 4 - Hours 9.30am to 12.30pm)**

Holidays: **20 Days per Annum plus Statutory Days (Minimum 8) running from January to December**

Reporting to: **Director**

Location **Belfast**

Salary: **Dependent on Experience**

### **Company Background:**

Simon Brien is one of Northern Ireland's leading Residential Estate Agencies and is at the forefront of the private resales, land and new homes market. The Simon Brien Land and New Homes Team would be regarded as market leaders in land transactions and new developments across Northern Ireland. We handle a diverse portfolio from small niche schemes of 2 to 10 houses, to large scale City Centre apartment developments to larger housing developments from 20 to 500 houses. Our Resales Team cover all of Northern Ireland from apartments to country residences.

The ethos of Simon Brien is built on traditional values of customer care, long established experience, and a professional and personal service for all our clients.

### **The Role:**

Simon Brien are seeking to recruit an experienced valuer to their team. As the leading Estate Agent in Northern Ireland, this is an excellent career opportunity for a motivated valuer to join the Simon Brien team.

The successful applicant must have a minimum of 3 years' experience as a Valuer, ideally in the Northern Ireland market.

### **Key Responsibilities:**

The key responsibilities include but are not limited to the following:

- Winning new Instructions predominantly in the Resale market, however it may include individual site sales, development land and New Homes
- Viewings
- Negotiating sales
- Managing contracts
- Reporting and servicing our clients from initial enquiry through to completion
- The ability to prioritise workload and time in a professional and efficient manner.
- Ability to generate new business leads

- Good personal skills and ability to operate as a team player
- Proficiency in IT
- Full clean UK driving licence

## How to apply

To apply, please send your CV (including your National Insurance Number) to [careers@simonbrien.com](mailto:careers@simonbrien.com) with the subject line “**HRVAL24– Valuer**” outlining how you meet each of the skills and responsibilities. Please ensure you clearly demonstrate how you meet the above criteria in your CV. Closing date Friday 30<sup>th</sup> July 2024.

Please also complete the attached **Monitoring form** (with National Insurance Number). Applications will be considered incomplete if the monitoring form is not returned.